

Waiting List Policy

Where sections have no spaces for additional young people, such that they are full, a waiting list shall be operated.

The group waiting list shall be managed using Online Scout Manager, to ensure that we are GDPR compliant, as directed by the GSL by a nominated individual for each sections age group.

Persons on the waiting list must fit the age requirements of one of the sections of the Group below.

Section	Lists Lower Age Limit	List Upper Age Limit	Section Core Lower Age	Section Core Upper Age
Expressed Interest List	0 Years	5 Years	N/A	N/A
Beavers Waiting List	5 Years	7.5 Years	5 ¾ Years	8 Years
Cub Waiting List	7.5 Years	10 Years	8 Years	10.5 years
Scout Waiting List	10 Years	13.5 Years	10.5 Years	14 Years

Those persons on the expressed interest list, at the age of 4 ¾ years shall be sent an email asking whether they still hold any interest in joining scouting. If they respond, then they will be transferred to the Beavers Waiting List. If no response is received from this email after 4 weeks, an additional email will be sent, if there is still no response either within 2 weeks or before the young person is 5 years old, whichever is the earliest. Then they will be automatically be removed from the interest list and not transferred to the Beavers waiting list.

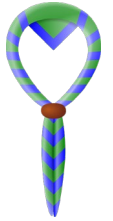
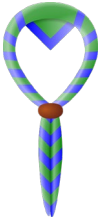
If a person is on the waiting list for a section and hits the upper age limit, they will automatically move to the next sections waiting list. If they are over the upper age limit for Scouts, they will be forwarded to the District Explorer unit.

All young people should be encouraged to move into the next Section at, or near to the core age range of the Section. It is the responsibility of the leaders to ensure that members progress to the next section within the group, thus ensuring that enough places are available within the group.

The allocation of places on the waiting list shall be managed according to the following priorities;

a) Succession within the Group

Where a young person is already in the group, places shall be maintained to allow them to progress through the sections.



b) Date of Birth & Length of time on waiting list

When a young person reaches the section start age within the next school term, the length of time they have been on the expressed interest/waiting list shall be used to determine the order in which places are offered.

c) Potential / existing involvement in Group

Where a parent/guardian volunteers to help with the group, priority may be given based on the potential benefit to the group.

In exceptional circumstances, for example, but not limited to, an invested member coming from another group, the Group's Leaders will discuss the options in accepting the young person before others on the waiting list.